

VILLAGE BOARD MEETING -----

REGULAR MEETING

TUESDAY, JUNE 11, 2024

7:00 P.M.

Pioneer Building

102 South Main Street

Woodville, WI

PRESENT: Kellie Holm, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Dennis Russett

ABSENT: Rick Finn, Sue Lohmeier

VISITORS: Brent Knegendorf, Autumn Lindquist, Lynn McIntyre, Kevin Oium, Mike McCracken, Jerome Baumann

- President Lawson called the meeting to order. Roll call was taken followed by the Pledge of Allegiance.
- Motion made by Trustee Leque, seconded by Trustee Russett to approve the agenda and the consent agenda as presented. Motion carried by voice vote.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** Correspondence contained in the board packet was highlighted.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** Jerome Bauman with Maple Ridge Builders introduced himself to the Village Board.
- **CONSENT AGENDA** Motion made by President Lawson, seconded by Trustee Russett to approve the items as follows:
 - a) Minutes of the May 14, 2024 Village Board meetings, and May 30, 2024 Board of Review.
 - b) The financial report of the Village for the month of May 2024. General Fund bills of \$41,339.85, Library Fund bills of \$1,934.38, Capital Outlay Fund bills of \$125,542.90, Water Utility Fund bills of \$5,665.32, Sewer Utility Fund bills of \$4,004.42, TID #3 bills of \$2,625.00, and TID #5 bills of \$2,625.00.
 - c) Renewal of Liquor Licenses:
Class B Beer & Liquor: American Legion Post 301, Jerome Johnson Agent
Woodville Garage Bar, LLC, Jeffrey Swanson Agent
Class A Beer & Liquor Licenses: Woodville B.P., Jennifer Krueger Agent
Edwards Oil-dba Lucky Seven General Store, Penelope Nissen, Agent
DolgenCorp LLC-dba Dollar General #22627, Crystal Helmueller, Agent
 - d) Approval of Operator's Licenses: Leah Gerber, La Krissa Leiser, Shelby Edgell, Garrett Hoffman
 - e) Renewal of Operator's Licenses: Jennifer Krueger, Eric Lehrke, Lisa Lehrke, Sean Mallery, Janna Krueger, Kara Bemis, Susan Mittlestadt, Amanda Page, Jeffrey Swanson, Heather Swanson, Kathryn Litzell-Lange, Elizabeth Nyhus, Ashley Smith, Abigail Lerum, Payton Gilbertson, Janine Jeske, Makenzie Nordschaw, Stacy Downer, Todd Young, La Rae Forsberg, Sierra Downer, Carson Lohmeier, Jerome Johnson, Joseph Helgeson, Douglas Johnson, Monica Gilderhus, Cornelius Zevenbergen, Jon Zevenbergen, Kelsey Barstad
 - f) Renewal of Cigarette Licenses for Woodville B.P., Lucky Seven General Store, Dollar General #22627Motion carried by voice vote.
- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated committee meeting minutes were in the board packets for review. There was no additional discussion held.
- **UPCOMING EVENTS** Upcoming events were highlighted.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments.

- **CONSIDERATION / ACTION ON AMENDED AMERICAN TOWER LEASE EXTENSION PROPOSAL** The Village Board reviewed the communications received since the May meeting from American Tower and the revisions from the Village Attorney. Autumn Lindquist discussed the correspondence with the Village Board. Motion made by President Lawson, seconded by Trustee Russett to take no action at this time and to remove this item from the agenda. Motion carried by voice vote.
- **2023 COMPLIANCE ANNUAL MAINTENANCE REPORTS AND RESOLUTION** Public Works Director, Brent Knegendorf gave an overview of the 2023 Compliance Annual Maintenance Report and resolution. Motion made by Trustee Leque, seconded by Trustee Jordahl to approve the 2023 Compliance Annual Maintenance Report and Resolution 2024-03. Motion carried by voice vote.
- **CONSIDERATION OF WATER UTILITY RATES AND APPROVAL OF COMPLETING A SIMPLIFIED RATE INCREASE TO BE COMPLETED BY CLIFTON LARSEN ALLEN LLP** Clerk-Treasurer, Julie A. Wathke gave an overview of the process for a simplified rate increase with the Public Service Commission, and the cost for Clifton Larson Allen LLP to complete the simplified rate increase. Motion made by Trustee Leque, seconded by Trustee Holm to approve a simplified rate increase with the Public Service Commission to be completed by Clifton Larson Allen LLP. Roll call vote, those voting yes; Holm, Jordahl, Lawson, Leque, Russett, (5-yes, 0-no, 2-absent). Motion carried.
- **CONSIDERATION OF THE 2025 MAINTENANCE ASSESSMENT OF REAL PROPERTY CONTRACT WITH KLEVEN PROPERTY ASSESSMENT** The Village Board reviewed and discussed the 2025 Maintenance Assessment of Real Property with Kleven Property Assessment. Motion made by President Lawson, seconded by Trustee Jordahl to approve the 2025 Maintenance Assessment of Real Property with Kleven Property Assessment. Motion carried by voice vote.
- **CONSIDERATION OF CONTRACT WITH EO JOHNSON TO REPLACE THE COPIER IN THE CLERK'S OFFICE** Clerk-Treasurer, Julie A. Wathke gave an overview of the status of the public works copy machine, and quotation from EO Johnson to replace the Clerk's Office copy machine and to relocate the existing machine to the Public Works Department. Motion made by President Lawson, seconded by Trustee Russett to replace the Clerk's Office copy machine with a new unit from EO Johnson and to relocate the existing copy machine to the Public Works Department. Roll call vote, those voting yes; Holm, Jordahl, Lawson, Leque, Russett, (5-yes, 0-no, 2-absent). Motion carried.
- **CLOSED SESSION:** Motion made by President Lawson, seconded by Trustee Jordahl to convene into closed session pursuant to S.S. 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the following purpose: Consideration/Deliberation on Future Development Agreement for Hidden Creek Subdivision
Roll call vote, those voting yes; Holm, Jordahl, Lawson, Leque, Russett, (5-yes, 0-no, 2-absent). Motion carried.
- **RECONVENE:** Motion by Chair Lawson, seconded by Trustee Russett to reconvene into open session. Roll call vote, those voting yes; Holm, Jordahl, Lawson, Leque, Russett, (5-yes, 0-no, 2 absent). Motion carried.
- **ACTION ON MAPLE RIDGE DEVELOPMENT AGREEMENT FOR HIDDEN CREEK SUBDIVISION** No action taken.
- **SCHEDULE COMMITTEE MEETINGS** The Village Board scheduled the Mobile Home Park Committee meeting for Tuesday, June 25, 2024 at 5:30 p.m.
- **CONSIDERATION OF AUGUST VILLAGE BOARD MEETING CONFLICT WITH THE PARTISAN PRIMARY** The Village Board discussed the conflict with the August Village Board meeting and the Partisan Primary. Motion made by President Lawson, seconded by Trustee Jordahl to reschedule the August Village Board meeting to Wednesday, August 14, 2024 at 7:00 p.m. Motion carried by voice vote.
- **ADJOURNMENT** There being no further business, motion by Trustee Russett, seconded by

Trustee Holm to adjourn. Motion carried by voice vote; meeting adjourned at 7:30 p.m.

Respectfully Submitted,
Julie A. Wathke
Village Clerk-Treasurer