

VILLAGE BOARD MEETING -----

**REGULAR MEETING
TUESDAY, MAY 14, 2024
7:00 P.M.
Pioneer Building
102 South Main Street
Woodville, WI**

PRESENT: Rick Finn, Kellie Holm, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

ABSENT: None

VISITORS: Brent Knegendorf, Autumn Lindquist, Lynn McIntyre, Kevin Oium, Jason Kennett, Mike McCracken

- President Lawson called the meeting to order. Roll call was taken followed by the Pledge of Allegiance.
- Motion made by Trustee Finn, seconded by Trustee Jordahl to approve the agenda and the consent agenda as presented. Motion carried by voice vote.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** There was no additional correspondence.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** No members of the public addressed the Village Board.
- **CONSENT AGENDA** Motion made by Trustee Jordahl, seconded by Trustee Russett to approve the items as follows:
 - a) Minutes of the April 9, 2024 and April 16, 2024 Village Board meetings.
 - b) The financial report of the Village for the month of April 2024. General Fund bills of \$27,669.29, Library Fund bills of \$1,930.51, Capital Outlay Fund bills of \$24,867.50, Water Utility Fund bills of \$5,486.16, Sewer Utility Fund bills of \$12,218.22, TID #3 bills of \$2,625.00, and TID #5 bills of \$4,015.00.
 - c) Approval of Operator's Licenses: Carlyne Dietzman, Candace Sykora
 - d) Temporary Class B Retailer's Liquor License- Blackhawk Hockey Association (5/17/2024)Motion carried by voice vote.
- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated committee meeting minutes were in the board packets for review. There was no additional discussion held.
- **UPCOMING EVENTS** Upcoming events were highlighted.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments.
- **CONSIDERATION / ACTION ON AMENDED AMERICAN TOWER LEASE EXTENSION PROPOSAL** The Village Board reviewed the communications and lease amendments received since the April meeting from American Tower and the revisions from the Village Attorney. Autumn Lindquist discussed the amendments with the Village Board. Motion made by Trustee Finn, seconded by Trustee Russett to approve the attorney revisions to the draft lease with the 3% for new clients and to authorize the Village Attorney to proceed with the contract as amended. Motion carried by voice vote.
- **CONSIDERATION OF REQUEST FOR A GARDEN TRACTOR PULL AND EVENT DISTRICT** Jason Kennett addressed the Village Board on the request from the Dairyland Garden Tractor Pullers, LLC to hold a garden tractor pull in August in the Village of Woodville, the entertainment district application, and the preferred location. Jason Kennett responded to questions from the Trustees. The Village Board reviewed and discussed the application and elements outlined. Motion made by President Lawson, seconded by Trustee Russett to approve the application for the Entertainment District for the Woodville Garage Bar for a Garden

Tractor Pull to be held on August 9, 2024, to waive the fee and approve the application elements as discussed. Motion carried by voice vote.

- **DISCUSSION ON THE VISIONS COMMITTEE ROLE, RESPONSIBILITY, AND INTERACTIONS WITH STAFF** The Village Board reviewed and discussed the roles and responsibilities of the Visions Committee as drafted and included in the board packets. Motion made by Chair Lawson, seconded by Trustee Jordahl to approve the Visions Committee Statement/Definition as presented. Motion carried by voice vote.
- **CONSIDERATION OF A WELL OPERATION PERMIT FOR A PRIVATE WELL AT 400 MAIN STREET- PARCEL 192-1032-70-000** Lynn McIntyre gave an overview of the request for a well operation permit for a private well use at 400 Main St. Discussion was held on other private wells in the Village, the effect on the water table, duration of the permit and recommendations from Cedar Corporation. Motion made by Chair Lawson, seconded by Trustee Finn to authorize the private well operation at 400 Main Street with the following conditions: A well operation permit may be issued for six months, with an option to renew if the well can meet all the requirements of Section 510-36(E) as listed below:
 - a) The well and pump installation meet or are upgraded to meet the requirements of Ch. NR 812, Wis. Adm. Code.
 - b) The well construction and pump installation have a history of producing bacteriologically safe water as evidenced by at least two samplings taken a minimum of two weeks apart every year. Results are to be filed with the Village Clerk-Treasurer. No exception to this condition may be made for unsafe wells, unless the Department of Natural Resources approves, in writing, the continued use of the well.
 - c) There are no cross-connections between the well and pump installation and the municipal water system.
 - d) The proposed use of the well and pump installation can be justified as being necessary in addition to water provided by the municipal water system.
 - e) The water from the private well shall not discharge into a drain leading directly to a public sewer utility unless properly metered and authorized by the sewer utility.
 - f) The private well shall have a functional pumping system.Motion carried by voice vote.
- **CONSIDERATION OF DESIGN AND BIDDING CONTRACT WITH CEDAR CORPORATION FOR WWTP IMPROVEMENTS** Kevin Oium gave an overview of the design and bidding contract with Cedar Corporation for WWTP improvements and responded to questions from the Trustees. Discussion was held on the funding and Clean Water Fund loan process. Motion made by President Lawson, seconded by Trustee Finn to approve the design and bidding contract with Cedar Corporation for WWTP improvements. Roll call vote, those voting yes; Finn, Holm, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **CONSIDERATION OF BIDS FOR THE RAILROAD DRIVE & OLD CTH B RESURFACING PROJECT** Kevin Oium gave an overview of the bid tab for the Railroad Drive and Old CTH B Resurfacing project. Discussion was held on the bids received and contractors. Motion made by President Lawson, seconded by Trustee Finn to award the projects to Stout Construction, LLC in the amount of \$197,068.45. Roll call vote, those voting yes; Finn, Holm, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **CLOSED SESSION:** Motion made by Trustee Finn, seconded by Trustee Russett to convene into closed session pursuant to S.S. 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed for the following purpose: Consideration/Deliberation on Future Development Agreement for Hidden Creek Subdivision
Roll call vote, those voting yes; Finn, Holm, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **RECONVENE:** Motion by Chair Lawson, seconded by Trustee Lohmeier to reconvene into open session. Roll call vote, those voting yes; Finn, Holm, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.

- **ACTION ON MAPLE RIDGE DEVELOPMENT AGREEMENT FOR HIDDEN CREEK SUBDIVISION** Motion made by President Lawson, seconded by Trustee Leque to revise the draft of the Developer's agreement on the Maple Ridge Development for the Hidden Creek Subdivision as discussed in closed session and to authorize the Village Attorney and Cedar Corporation to proceed with the agreement negotiation with the developer. Motion carried by voice vote.
- **BOARD CONSIDERATION AND POSSIBLE APPROVAL OF INTENT TO REIMBURSE RESOLUTION FOR THE CLEAN WATER FUND PROGRAM** Lynn McIntyre gave an overview of the intent to reimburse resolution for the Clean Water Fund program. Motion made by President Lawson, seconded by Trustee Finn to approve the intent to reimburse resolution for the Clean Water Fund Program. Roll call vote, those voting yes; Finn, Holm, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **SCHEDULE COMMITTEE MEETINGS** The Village Board scheduled the Streets, Sidewalks and Lights Committee meeting for Tuesday, May 28, 2024 at 6:00 p.m.
- **ADJOURNMENT** There being no further business, motion by President Lawson, seconded by Trustee Holm to adjourn. Motion carried by voice vote; meeting adjourned at 8:29 p.m.

Respectfully Submitted,
Julie A. Wathke
Village Clerk-Treasurer