

VILLAGE BOARD MEETING -----

**REGULAR MEETING
TUESDAY, APRIL 9, 2024
7:00 P.M.
Pioneer Building
102 South Main Street
Woodville, WI**

PRESENT: Polly Carlson, Rick Finn, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

ABSENT: None

VISITORS: Brent Knegendorf, Autumn Lindquist, Lynn McIntyre, Kevin Oium, Jason Kennett, Jeffrey Johnson, Mike McCracken, Hattie Freshwater, DaNell Jamieson, Jamie McCracken, Rick Hendren, Rochelle Hendren, Rocky McCracken, Carrie Kreeger, Logan Jacobson, Megan McCracken, Tom Matoska

- President Lawson called the meeting to order. Roll call was taken followed by the Pledge of Allegiance.
 - Motion made by Trustee Lohmeier, seconded by Trustee Russett to approve the agenda and the consent agenda as presented. Motion carried by voice vote.
 - **CORRESPONDENCE RECEIVED &/OR FORWARDED** There was no additional correspondence.
 - **PUBLIC COMMENTS ON ISSUES FORWARDED** Rick Hendren addressed the Village Board on future activity in the Hidden Creek Subdivision Development, current zoning at the location and information on what has been approved by the Village Board.
 - **CONSENT AGENDA** Motion made by Trustee Lohmeier, seconded by Trustee Jordahl to approve the items as follows:
 - a) Minutes of the March 12, 2024 Village Board meeting.
 - b) The financial report of the Village for the month of March 2024. General Fund bills of \$38,653.86, Library Fund bills of \$1,982.49, Capital Outlay Fund bills of \$23,762.08, Water Utility Fund bills of \$3,157.93, Sewer Utility Fund bills of \$4,529.79 and TID #5 bills of \$1,375.00.
 - c) Approval of Operator's Licenses: Logan Jacobson, Greg Jacobson, Don Timmerman, Kelsey Brewer, Jeffrey Brewer, Terry Stone, Kevin Zimmerman
 - d) Temporary Class B Retailer's Liquor License- Woodville Lion's Club (5/16/2024-5/18/2024)
- Motion carried by voice vote.
- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated committee meeting minutes were in the board packets for review. There was no additional discussion held.
 - **UPCOMING EVENTS** Upcoming events were highlighted.
 - **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments.
 - **CONSIDERATION / ACTION ON AMENDED AMERICAN TOWER LEASE EXTENSION PROPOSAL** The Village Board reviewed the communications and lease amendments received since the March meeting from American Tower. Autumn Lindquist discussed the amendments with the Village Board. No action taken.
 - **APPROVAL OF STATE TRUST LOAN APPLICATIONS AND RESOLUTIONS:**
RESOLUTION 2024-01 APPROVING A STATE TRUST FUND LOAN IN THE AMOUNT OF \$216,540.00 FOR THE FINANCING OF ROAD PROJECTS AND RESOLUTION 2024-02 APPROVING A STATE TRUST FUND LOAN IN THE AMOUNT OF \$169,476.00 FOR THE FINANCING OF EQUIPMENT PURCHASES. The Village Board reviewed the BPL State Trust Fund Loan Application ID's #05605952 and #05605953. President Lawson presented the

preamble and resolutions and the board members read the resolutions into the record. Motion made by President Lawson, seconded by Trustee Finn to approve Resolution 2024-01, Resolution 2024-02 and application authorizing general obligation loans from the BCPL State Trust Fund Loan Program in the amount of \$216,540.00 for the financing of road projects and in the amount of \$169,476 for the financing of equipment, Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.

- **CONSIDERATION OF REQUEST FOR A GARDEN TRACTOR PULL AND EVENT DISTRICT** Jason Kennett addressed the Village Board on the request from the Dairyland Garden Tractor Pullers, LLC to hold a garden tractor pull in August in the Village of Woodville, the entertainment district application, and the preferred location. Julie A. Wathke, Clerk-Treasurer informed the Village Board that the application was not complete, and the required elements need to be completed and submitted for review and approval. Discussion was held on location and St. Croix County having jurisdiction on the road. Jason Kennett responded to questions from the Trustees. The item was tabled until the next meeting to obtain a completed application and engage in discussions with St. Croix County.
- **CONSIDERATION OF FARMLAND LEASES ON PARCELS 192-1054-01-000 AND 192-1054-02-000** Village President, Dennis Lawson Jr. opened the bids received to lease portions of farmland on parcels 192-1054-01-000 and 192-1054-02-000. Bids were received from Simon Brenneman, Janine Serier, and Rick Finn. Motion made by President Lawson, seconded by Trustee Lohmeier to accept the high bid of \$87.00 per acre from Janine Serier. Motion carried by voice vote. The Village Board directed the Village Attorney and Clerk-Treasurer to complete the required lease documents.
- **CONSIDERATION OF LION'S CLUB REQUESTS FOR SYTTENDE MAI- ENTERTAINMENT DISTRICT AND FEE WAIVER, STREET CLOSURES, PARADE ROUTE AND DONATION REQUEST** Logan Jacobson representing the Lions Club gave an overview of the request for and entertainment district, fee waiver, street closure, parade route and donation request from the Lions Club for Syttende Mai. Logan Jacobson responded to questions from the Village Board. Motion made by Trustee Russett, seconded by Chair Lawson to approve the event district, fee waiver, street closure, parade route and to donate \$1,000.00 to the Lions Club for Syttende Mai. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **CONSIDERATION OF DONATION REQUEST FROM THE SYTTENDE MAI ROYALTY** The Village Board reviewed the donation request from the Syttende Mai Royalty. Hattie Freshwater addressed the Village Board and responded to questions from the trustees. Motion made by Trustee Lohmeier, seconded by Trustee Jordahl to approve a \$1,000.00 donation to the Syttende Mai royalty for mileage reimbursement. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **MOBILE HOME PARK COMMITTEE:**
 - a) **CONSIDERATION OF SEASONAL LOT RENT DEPOSIT** The Village Board reviewed the Seasonal Lot Rules and Regulations Form and discussed the recommendation of the Mobile Home Park Committee to increase the deposit to \$125.00. Motion made by Trustee Finn, seconded by Trustee Russett to increase the deposit amount on seasonal lots to \$125.00. Motion carried by voice vote.
 - b) **CONSIDERATION OF CHANGES TO MOBILE HOME PARK LEASE REGARDING AGE OF MOBILE HOME AND REQUIRED INSPECTIONS FOR MOBILE HOMES COMING INTO THE MOBILE HOME PARK** Discussion held on discrepancies between the mobile home park rules and the lease related to the year of the mobile home that can be brought into the mobile home park. Motion made by Trustee Russett, seconded by Trustee Carlson to have consistent language in the lease to align with the rules with the inspection by the building inspector, pictures, and approval of mobile homes brought into the park by the Committee Chair and Public Works Director. Motion carried by voice vote.
- **WATER/SEWER, SOLID WASTE, STORM WATER & WEED CONTROL COMMITTEE:**

a) **CONSIDERATION OF PROGRAMMING SCADA SYSTEM PROGRAMMING UPDATES**

b) **CONSIDERATION OF UPGRADES AT THE HAGEN DRIVE AND 250TH STREET LIFT STATIONS**

The trustees considered items a) and b) together. Public Works Director, Brent Knegeford gave an overview of the recommendations from the committee and the scope of the updates, repairs and upgrades. Motion made by Trustee Carlson, seconded by Trustee Leque to approve the programming updates of the Scada System and updates at the Lift Stations in the amount not to exceed \$22,626.00. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.

- **DISCUSSION ON THE VISIONS COMMITTEE ROLE, RESPONSIBILITY, AND INTERACTIONS WITH STAFF** The Village Board and staff discussed the roles and responsibilities of the Visions Committee, frequency of meetings and the level of staff interaction and involvement. It was the consensus of the Village Board to have staff and the village attorney draft a summary of the Visions Committee that defines the description and definition of the Committee as an ad hoc committee that meets quarterly or as needed and define the roles and responsibilities of the committee members and define staff roles and duties related to the committee.
- **SCHEDULE COMMITTEE MEETINGS** No committee meetings were scheduled for April. Chair Lawson reminded the Village Board of the Special Meeting scheduled for Tuesday, April 16, 2024. Trustee Russett will chair the meeting on April 16, 2024 as Chair Lawson will be attending via zoom.
- **ADJOURNMENT** There being no further business, motion by Trustee Russett, seconded by Trustee Leque to adjourn. Motion carried by voice vote; meeting adjourned at 7:55 p.m.

Respectfully Submitted,
Julie A. Wathke
Village Clerk-Treasurer