

VILLAGE BOARD MEETING -----

**REGULAR MEETING**

**TUESDAY, FEBRUARY 13, 2024**

**7:00 P.M.**

**Pioneer Building**

**102 South Main Street**

**Woodville, WI**

**PRESENT:** Rick Finn, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

**ABSENT:** Polly Carlson

**VISITORS:** Brent Knegendorf, Lori Russett, Karen Furo-Bonnstetter, Autumn Lindquist, Ezikiel Smith, Ashley Smith, Aaron DeGross, Alex Helgeson, Lynn McIntyre, Kevin Oium

- President Lawson called the meeting to order. Roll call was taken followed by the Pledge of Allegiance.
- Motion made by Trustee Lohmeier, seconded by Trustee Russett to approve the agenda and the consent agenda as presented. Motion carried by voice vote.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** Information on the “Community One Read” to be held on April 11<sup>th</sup> was included in the meeting materials.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** Ezikiel and Ashley Smith addressed the Village Board with concerns on the number of stray cats around their residence, damages caused by the cats, efforts taken to keep the cats off of their property and looked for guidance or a solution to the issue from the Village Board.
- **CONSENT AGENDA** Motion made by President Lawson, seconded by Trustee Russett to approve the items as follows:
  - a) Minutes of the January 9, 2024 Village Board meeting.
  - b) The financial report of the Village for the month of January 2024. General Fund bills of \$641,252.37, Library Fund bills of \$9,168.69, Capital Outlay Fund bills of \$8,811.25, Water Utility Fund bills of \$20,844.83, Sewer Utility Fund bills of \$17,960.92, and TID #4 bills of \$83,916.00.
- c) Approval of Operator’s Licenses: Payton Gilbertson, Janine Jeske, Kelsie Nawrocki, Makenzi Nordschow, Elizabeth Nyhus, Ashley Smith  
Motion carried by voice vote.
- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated committee meeting minutes were in the board packets for review. There was no additional discussion held.
- **UPCOMING EVENTS** Upcoming Library events were highlighted.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments.
- **CONSIDERATION / ACTION ON AMENDED AMERICAN TOWER LEASE EXTENSION PROPOSAL** The Village Board reviewed the revised cell tower lease extension with American Tower. Discussion was held on the authorizing the two five-year terms. Discussion held on the escalating percent. Motion made by Trustee Russett, seconded by Trustee Finn to authorize the renewal of the lease with the terms counter-offered for two five-year terms with the current 3% escalator. Motion carried by voice vote.
- **CLOSED SESSION:** Motion made by Trustee Russett, seconded by Trustee Jordahl to convene into closed session pursuant to S.S. 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed for the following purposes **and** pursuant to Pursuant to S.S. 19.85 (1) (c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility :

- a) Consideration/Deliberation on Developer's Agreement and Conditional Use Permit with Midwest Concrete
- b) Consideration/Deliberation on Survey for Legal Description on Vacated Cul-de-Sac on Park Avenue between Midwest Concrete LLC and Double D's Automotive Repair LLC
- c) Consideration of Public Works Full-Time Vacancy

Roll call vote, those voting yes; Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (6-yes, 0-no, 1-absent). Motion carried.

**RECONVENE:** Motion by President Lawson, seconded by Trustee Finn to reconvene into open session. Roll call vote, those voting yes; Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (6-yes, 0-no, 1-absent). Motion carried.

- **ACTION ON DEVELOPER'S AGREEMENT AND CONDITIONAL USE PERMIT WITH MIDWEST CONCRETE** Motion made by President Lawson, seconded by Trustee Jordahl to require Midwest Concrete to paint the visible areas of the storage pods located on the property, plant trees as outlined in the original conditional use permit and developer's agreement, update the stormwater report to be reviewed by the Village Board for future action and to amend the conditional use permit if changes need to be made due to the updated stormwater report or future building activity with a completion deadline of June 1, 2024. Motion carried by voice vote.
- **ACTION ON SURVEY FOR LEGAL DESCRIPTION ON VACATED CUL-DE-SAC ON PARK AVENUE BETWEEN MIDWEST CONCRETE LLC AND DOUBLE D'S AUTOMOTIVE REPAIR LLC** No action taken.
- **ACTION ON PUBLIC WORKS FULL-TIME VACANCY** Motion by Trustee Jordahl to authorize the Public Works Director to extend the employment offer to the alternate applicant with the wages and benefits negotiated in closed session. Roll call vote, those voting yes; Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (6-yes, 0-no, 1-absent). Motion carried.
- **CONSIDERATION OF COMMUNITY COLLABORATION TO BUILD A PARK PAVILION** Public Works Director, Brent Knegendorf gave an overview of community collaboration efforts to build a pavilion near the splash pad. Motion made by Trustee Russett, seconded by President Lawson to move forward, and approve working with community groups to secure donations and for the public works department to assist in the building of the pavilion. Motion carried by voice vote.
- **BUILDINGS AND EQUIPMENT COMMITTEE:**
  - a) Consideration of Mower Purchase
  - b) Consideration of Demolition of 549 Old County Road B
  - c) Consideration of Siren Replacement
  - d) Consideration of Repair/Replacement of Skid Steer Tracks
  - e) Consideration of Repair of Men's Restroom Door at the Fire Hall
  - f) Consideration of Repairs at the Maintenance Shop Building

The Village Board reviewed and discussed the estimates for each project. Motion made by President Lawson, seconded by Trustee Jordahl to approve the projects as follows with funding to be included in the borrowing package: Mower- \$27,588.00; Demolition of 549 Old County Road B- \$15,880; Sire Replacement- \$24,135.00; Skid Steer Tracks Replacement- \$3,800.00; Fire Hall door repair- \$2,750.00; and maintenance shop repairs- \$11,023.00. Roll call vote, those voting yes; Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (6-yes, 0-no, 1-absent). Motion carried.
- **STREETS, SIDEWALKS, & LIGHT COMMITTEE MEETING: CONSIDERATION OF OLD COUNTY ROAD B AND RAILROAD STREET LRIP GRANT PROJECTS AND FUNDING SOURCES** The Village Board reviewed the LRIP project summaries and cost estimates for the Old County Road B and Railroad Street Projects. Motion made by President Lawson, seconded by Trustee Russett to approve funding of the Old County Road B (\$171,840.00) and Railroad Street (\$40,500.00) LRIP projects to be included in the borrowing package and to authorize Cedar Corporation to complete the RFP and bidding process. Roll call vote, those voting yes; Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (6-yes, 0-no, 1-absent). Motion carried.
- **PUBLIC PROTECTION COMMITTEE: CONSIDERATION OF SQUAD CAR** Police Chief, Lori

Russett gave an overview of the Public Protection Committee's recommendation to purchase a truck to replace an existing squad car. Motion made by Trustee Lohmeier, seconded by Trustee Jordahl to authorize the purchase of a truck for the Police Department in an amount not to exceed \$65,000.00 to be included in the borrowing package. Roll call vote, those voting yes; Jordahl, Lawson, Leque, Lohmeier, Russett, (5-yes, 0-no, 1-absent). Trustee Finn abstained from the vote. Motion carried.

- **CONSIDERATION OF TABLET AND LAPTOP REPLACEMENTS, IT UPGRADES AND FINANCING** Clerk-Treasurer, Julie A. Wathke gave an overview of IT project upgrades needed. Motion made by President Lawson, seconded by Trustee Lohmeier to authorize the IT upgrades in the amount of \$16,000.00 to be included in the borrowing package. Roll call vote, those voting yes; Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (6-yes, 0-no, 1-absent). Motion carried.
- **EHLER'S CONSIDERATION OF FUNDING SOURCES FOR PROJECTS NOT INCLUDED IN THE 2024 BUDGET AND APPROVAL OF STATE TRUST LOAN APPLICATION** Clerk-Treasurer, Julie A. Wathke gave an overview of the Debt Overview and Financing Options Report from Ehlers Public Finance Advisors. Discussion held on the debt capacity and future debt. Motion made by President Lawson, seconded by Trustee Finn to move forward with the State Trust Fund Loans in the amount of \$378,516.00. Motion carried by voice vote. The Village Board requested Ehlers give a presentation on the financing at the March Village Board Meeting.
- **SCHEDULE COMMITTEE MEETINGS** No committee meetings were scheduled.
- **ADJOURNMENT** There being no further business, motion by President Lawson, seconded by Trustee Finn to adjourn. Motion carried by voice vote; meeting adjourned at 8:50 p.m.

Respectfully Submitted,  
Julie A. Wathke  
Village Clerk-Treasurer