

## UNAPPROVED MINUTES

### VILLAGE BOARD MEETING

### REGULAR MEETING

**TUESDAY, DECEMBER 12, 2023**

**7:00 P.M.**

**Pioneer Building**

**102 South Main Street**

**Woodville, WI**

**PRESENT:** Rick Finn, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

**ABSENT:** Polly Carlson

**VISITORS:** Brent Knegendorf, Lori Russett, Karen Furo-Bonnstetter, Kevin Oium, Lynn McIntyre,

- President Lawson called the meeting to order. Roll call was taken followed by the Pledge of Allegiance.
- Motion made by Trustee Lohmeier, seconded by Trustee Jordahl to approve the agenda and the consent agenda as presented. Motion carried by voice vote.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** The Board reviewed correspondence from Linda Solum regarding a memorial donation in memory of Tom Solum and his love and commitment to the community.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** Trustee Russett addressed the Village Board and floor on the success of the Jule Fest, discussed the potential for the Village Board to get involved and the potential to have a business/community-based donation program to provide additional Christmas lights for the Village.
- **CONSENT AGENDA** Motion made by Trustee Jordahl, seconded by Trustee Russett to approve the items as follows:
  - A. Minutes of the November 14, 2023 Village Board meeting.
  - B. The financial report of the Village for the month of November 2023. General Fund bills of \$42,431.91, Library Fund bills of \$1,819.95, Capital Outlay Fund bills of \$390,049.06, Water Utility Fund bills of \$3,180.96, and Sewer Utility Fund bills of \$1,520.48.
  - C. Approval of Operator's Licenses: NoneMotion carried by voice vote.
- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated there were no committee meetings held in November.
- **UPCOMING EVENTS** There were no upcoming events to highlight.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments. The Clerk's report included information regarding the Village of Woodville assisting the Village of Baldwin to complete their mill rates and provide training due to a vacancy in the Clerk/Treasurer/Administrator's position.
- **CONSIDERATION / ACTION ON AMENDED AMERICAN TOWER LEASE EXTENSION PROPOSAL** The Village Board reviewed the revised cell tower lease extension with American Tower. Discussion was held on the number of years in the lease renewal, industry standards regarding the length of leases, and the need to have a way to terminate the lease if necessary. Trustee Leque requested that the Clerk try to see if the League of Wisconsin Municipalities has any information on lease terms and lengths. No action was taken.
- **APPOINTMENT OF 2024 / 2025 ELECTION INSPECTORS** The trustees reviewed the list of names presented for appointment as election inspectors for the 2024/2025 term. Clerk-Treasurer, Julie A. Wathke responded to questions from the trustees. Motion made by President Lawson, seconded by Trustee Finn to approve the election inspectors as presented for the 2024/2025 term. Motion carried by voice vote.

- **CONSIDERATION OF SEWER RATES FOR 2024** Clerk-Treasurer, Julie A. Wathke gave a report on the 2022 Sewer Utility Rate Study conducted by Ehlers. The trustees reviewed the proposed rates contained in the survey, which recommends annual sewer rate review. The Trustees discussed the need for future expansion/upgrades and the current financial status of the sewer fund. Motion made by Trustee Lohmeier, seconded by President Lawson to approve the sewer rates as presented in the 2022 Sewer Utility Rate Study and rates as reviewed, and implemented in 2024, effective with the June billing cycle. Motion carried by voice vote.
- **ADJOURNMENT** There being no further business, motion by Trustee Russett, seconded by Trustee Leque to adjourn. Motion carried by voice vote; meeting adjourned at 7:25 p.m.

Respectfully Submitted,  
Julie A. Wathke  
Village Clerk-Treasurer