

VILLAGE BOARD MEETING -----

REGULAR MEETING

TUESDAY, October 10, 2023

7:00 P.M.

Pioneer Building

102 South Main Street

Woodville, WI

PRESENT: Polly Carlson, Rick Finn, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

ABSENT: None

VISITORS: Brent Knegendorf, Lori Russett, Karen Furo-Bonnstetter, Kevin Oium, Lynn McIntyre, Mike McCracken, Carolyn Iverson

- President Lawson called the meeting to order. Roll call was taken followed by the Pledge of Allegiance.
- Motion made by Trustee Lohmeier, seconded by Trustee Russett to approve the agenda and the consent agenda as presented. Motion carried by voice vote.
- **PUBLIC HEARING- PUBLIC HEARING REGARDING THE OAK STREET, SPRUCE DRIVE, AND WALNUT DRIVE STREET AND SIDEWALK IMPROVEMENTS FOR THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT – PUBLIC FACILITIES PROGRAM (CDBG-PF)**
 1. Lynn McIntyre and Kevin Oium gave an update on the CDBG project and progress to date and responded to questions from the floor.
 2. Lynn McIntyre gave an update on the status of any residential and/or business displacement and relocation assistance activities as a result of the CDBG project. There were no displacements.
 3. A discussion was held on the housing needs in the community.
 4. The Chairman called for any public comments and input or feedback from community residents on the CDBG project activities. There was none.
 5. Discussion held on the identification of any community development needs by the public. Chairman Lawson closed the public hearing.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** The trustees reviewed the memo from the St. Croix Area Volunteer League.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** No members of the public addressed the Village Board.
- **CONSENT AGENDA** Motion made by Trustee Lohmeier, seconded by Trustee Finn to approve the items as follows:
 - A. Minutes of the September 12, 2023 and September 25, 2023 Village Board meetings.
 - B. The financial report of the Village for the month of September 2023. General Fund bills of \$45,014.01, Library Fund bills of \$1,024.40, TID #5 Fund bills of \$11,059.13, Capital Outlay Fund bills of \$26,927.30, Water Utility Fund bills of \$13,565.74, and Sewer Utility Fund bills of \$1,641.60.
 - C. Approval of Operator's Licenses: Aubrey BrooksMotion carried by voice vote.
- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated committee meeting minutes were in the packet for review.
- **UPCOMING EVENTS** Various events were highlighted.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments.
- **CONSIDERATION OF GRANT APPLICATIONS FOR WISDOT STP-LOCAL AND LRIP-SUPPLEMENTAL PROGRAMS FOR THE MOBILE HOME PARK STREETS** Public Works

Director, Brent Knegendorf and Kevin Oium gave an overview of a WisDot STP-Local and LRIP Supplemental grant application and requested the Village Board approve applying for the grant. Motion made by President Lawson, seconded by Trustee Russett to approve applying for the grants for the Mobile Home Park streets. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.

- **CONSIDERATION OF FUNDING SOURCES FOR TID #5 PURCHASE OF VANRIPER PROPERTY FROM WEDC/AUTHORIZATION OF STATE TRUST FUND LOAN IN THE AMOUNT OF \$265,691.27** Clerk-Treasurer, Julie A. Wathke gave an overview of the State Trust Loan application process, interest rate, and the purchase of the VanRiper property from WEDC. Discussion was held on the State Trust Loan interest rate, future refinance options, and the purchase of the land for expansion of the industrial park. Motion made by Trustee Lohmeier, seconded by Trustee Carlson to authorize the Clerk and Village President to proceed with applying for the State Trust Fund loan in the amount of \$265,691.27 for the purchase of the former VanRiper Property from WEDC. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **MOBILE HOME PARK COMMITTEE-CONSIDERATION OF CITATION/EVICTION AT 302 LENA STREET** Public Works Director, Brent Knegendorf and Clerk-Treasurer, Julie A. Wathke reported on the committee action from April to the present and correspondence sent to the tenant at 302 Lena Street. Discussion held on past issues with the tenant and compliance with issues. Discussion was held on the eviction process and cost. Motion made by Trustee Finn, seconded by Trustee Leque to proceed with the eviction and direct staff to send out the 14-day eviction notice. Motion carried by voice vote.
- **CONSIDERATION / ACTION ON AMERICAN TOWER LEASE EXTENSION PROPOSALS** Clerk-Treasurer, Julie A. Wathke gave an overview of the American Tower Lease extension proposal. Discussion was held on the length of the lease extension, rent, requested expansion and years remaining on the current lease. Motion made by President Lawson, seconded by Trustee Finn to reject the lease extension proposal with American Tower. Motion carried by voice vote.
- **BADGER BOOK MOU WITH THE WISCONSIN ELECTIONS COMMISSION** Clerk-Treasurer, Julie A. Wathke gave an overview of the Badger Books MOU with the Wisconsin Elections Commission. Discussion held on the elements of the MOU. Motion made by Trustee Lohmeier, seconded by Trustee Jordahl to approve the Badger Books MOU with the Wisconsin Elections Commission. Motion carried by voice vote.
- **2024 BUDGET WORK SESSION** The Village Board participated in a 2024 budget work session. Motion by President Lawson, seconded by Trustee Lohmeier to set a budget hearing date for 7:00 p.m. on November 14, 2023, to propose the 2024 budget with a General Fund Levy of \$653,777.00, a Library Fund Levy of \$86,938.00, and a Capital Outlay Fund levy of \$0.00. Motion carried by voice vote.
- **ADJOURNMENT** There being no further business, motion by Trustee Finn, seconded by Trustee Leque to adjourn. Motion carried by voice vote; meeting adjourned at 7:40 p.m.

Respectfully Submitted,
Julie A. Wathke
Village Clerk-Treasurer