

VILLAGE BOARD MEETING -----

REGULAR MEETING

TUESDAY, SEPTEMBER 12, 2023

7:00 P.M.

Pioneer Building

102 South Main Street

Woodville, WI

PRESENT: Polly Carlson, Rick Finn, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

ABSENT: None

VISITORS: Brent Knegendorf, Lori Russett, Karen Furo-Bonnstetter, Autumn Lindquist, Kevin Oium, Lynn McIntyre, Mike McCracken, Rocky McCracken, Craig Albrightson, Mike Albrightson

President Lawson called the meeting to order. Roll call was taken followed by the Pledge of Allegiance.

Motion made by Trustee Jordahl, seconded by Trustee Lohmeier to approve the agenda and the consent agenda as presented. Motion carried by voice vote.

- **PUBLIC HEARING- TO CONSIDER A RESOLUTION TO VACATE AND DISCONTINUE A PORTION OF PARK AVENUE WEST, A DEDICATED PUBLIC STREET IN THE VILLAGE OF WOODVILLE, ST. CROIX COUNTY, WISCONSIN** Chairman Lawson opened the public hearing and called for any public comments three times. There were no public comments, concerns, or questions. Chairman Lawson closed the public hearing.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** Thank you cards from graduate Elijah Heimer and Western Wisconsin Health and a Clean Water Forum Invitation were included in the materials packet.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** No members of the public addressed the Village Board.
- **CONSENT AGENDA** Motion made by Trustee Lohmeier, seconded by Trustee Finn to approve the items as follows:
 - A. Minutes of the August 8, 2023 Village Board meeting.
 - B. The financial report of the Village for the month of August 2023. General Fund bills of \$31,884.17, Library Fund bills of \$719.24, TID #3 Fund bills of \$1,852.50, TID #4 Fund bills of \$1,852.50, TID #5 Fund bills of \$3,000.00, Capital Outlay Fund bills of \$146,792.77, Water Utility Fund bills of \$7,906.21, and Sewer Utility Fund bills of \$31,209.84.
 - C. Approval of Operator's Licenses: Emily KlattMotion carried by voice vote.
- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated committee meeting minutes were in the packet for review.
- **UPCOMING EVENTS** Various events were highlighted.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments.
- **ACTION / RESOLUTION TO VACATE CUL-DE-SAC ON PARK AVENUE BETWEEN MIDWEST CONCRETE LLC AND DOUBLE D'S AUTOMOTIVE REPAIR LLC** Julie A. Wathke stated the resolution was in the packets for review. Kevin Oium gave an overview and responded to questions from the trustees. Motion made by Trustee Leque, seconded by Trustee Russett to adopt Resolution 2023-04 Discontinuing a Public Street in the Village of Woodville. Motion carried by voice vote.

- **CONSIDERATION/ ACTION ON CERTIFIED SURVEY MAPS FOR GRANITE DEVELOPMENT CO. LLC AND KEITH AND JUDY ALBRIGHTSON PARCELS 192-1029-70-005, 192-1029-60-100, AND 192-1029-60-001** Kevin Oium gave an overview of the C.S.M. and responded to questions from the Trustees. Motion made by Trustee Finn, seconded by Trustee Russett to approve the Certified Survey Map for parcels 192-1029-70-005, 192-1029-60-100, and 192-1029-60-001. Motion carried by voice vote.
- **CONSIDERATION OF AGREEMENT FOR WARNING SYSTEM ANNUAL INSPECTION & PREVENTATIVE MAINTENANCE** Public Works Director Brent Knegendorf gave an overview on the agreement for the warning system annual inspection and preventative maintenance with Emergency Communication Systems. Discussion was held on the length of the contract, other vendors, and cost of the contract. Motion made by Trustee Lohmeier, seconded by Trustee Finn to authorize the 5-year contract renewal with Emergency Communication Systems. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **CONSIDERATION OF MUNICIPAL WATER, SEWER, AND PUBLIC WORKS SERVICE MUTUAL AID AGREEMENT** Public Works Director Brent Knegendorf gave an overview on the Municipal Water, Sewer, and Public Works Service Mutual Agreement. Discussion was held on the previous agreement, contents of the agreement and the authorized approval representative at the Village level. Brent Knegendorf and Autumn Lindquist responded to questions from the Trustees. It was determined that the authorized approval representative for the Village of Woodville is the Public Works Director, Village President, or Police Chief. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **ZOOM MEETING POLICY** Discussion held on the need for a zoom meeting policy, reasons to have a policy and potential elements the policy should contain. Policies from other communities will be researched and presented to the Personnel Committee for review.
- **CONSIDERATION OF POSSIBLE FUNDRAISER TO BE HELD AT THE WOODVILLE FIRE HALL- CHIEF BRAD EGGEN** Trustee Russett informed the Village Board of a possible fundraiser to be held on October 14, 2023 at the Fire Hall and responded to questions. No action taken.
- **ADJOURNMENT** There being no further business, motion by Trustee Jordahl seconded by Trustee Russett to adjourn. Motion carried by voice vote; meeting adjourned at 7:29 p.m.

Respectfully Submitted,
 Julie A. Wathke
 Village Clerk-Treasurer