

**VILLAGE BOARD MEETING** -----

**REGULAR MEETING**

**TUESDAY, JUNE 13, 2023**

**7:00 P.M.**

**Pioneer Building**

**102 South Main Street**

**Woodville, WI**

**PRESENT:** Polly Carlson, Rick Finn, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

**ABSENT:** None

**VISITORS:** Brent Knegendorf, Lori Russett, Karen Furo-Bonnstetter, Kevin Oium, Lynn McIntyre, Chad Briggs, Larry Knegendorf, Aaron DeGross,

- President Lawson called the meeting to order. Roll call was taken followed by the Pledge of Allegiance.
- Motion made by Trustee Lohmeier, seconded by Trustee Finn to approve the agenda and the consent agenda as presented. Motion carried.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** There was no additional correspondence.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** Larry Knegendorf addressed the Village Board regarding building permits not expiring for 24 months and the exterior of the building at 105 River Street. Chad Briggs addressed the Village Board on stray cats in the Finvold Street area and recent fireworks in his neighborhood.
- **CONSENT AGENDA** Motion made by Chair Lawson, seconded by Trustee Leque to approve the items as follows:
  - A. Minutes of the May 9, 2023 Village Board meeting and June 1, 2023 Board of Review.
  - B. The financial report of the Village for the month of May 2023. General Fund bills of \$32,774.88, Library Fund bills of \$1,823.10, Capital Outlay Fund bills of \$13,681.25, Water Utility Fund bills of \$9,567.27, and Sewer Utility Fund bills of \$7,637.12.
  - C. Renewal of Liquor Licenses:
    - Class B Beer & Liquor: American Legion Post 301, Jerome Johnson Agent  
Woodville Garage Bar, LLC, Jeffrey Swanson Agent
    - Class A Beer & Liquor Licenses:
      - Woodville B.P., Jennifer Krueger Agent
      - Edwards Oil-dba Lucky Seven General Store, Stacy Downer Agent
      - Dolgencorp LLC-dba Dollar General #22627, Crystal Helmueller, Agent
  - D. Approval of Operator's Licenses: Michelle Parris
  - E. Renewal of Operator's Licenses: Jennifer Krueger, Damon Anderson, Kelsey Barstad, Eric Lehrke, Lisa Lehrke, Sean Mallery, Janna Krueger, Kara Bemis, Landon Lehrke, Susan Mittlestadt, Amanda Page, Heather Swanson, Kathryn Litzell-Lange, Stacy Downer, La Rae Forsberg, Michelle Johnson, Sierra Downer, Carson Lohmeier, Jerome Johnson, Joseph Helgeson, Douglas Johnson, Monica Gilderhus, Cornelius Zevenbergen, Jon Zevenbergen, Chris Miller, Kimberly Crowder, Dawn Vaningan, James Farmer
  - F. Renewal of Cigarette Licenses for Woodville B.P., Lucky Seven General Store, Dollar General #22627

Motion carried by voice vote.

- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated the only committee minutes

were included in the meeting materials packet.

- **UPCOMING EVENTS-** Various events were highlighted.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments.
- **RESOLUTION AUTHORIZING A GENERAL OBLIGATION LOAN FROM THE BCPL STATE TRUST FUND LOAN PROGRAM IN THE AMOUNT OF \$653,044.00 FOR THE CDBG PROJECT- OAK STREET, SPRUCE DRIVE, AND WALNUT DRIVE STREET AND SIDEWALK IMPROVEMENTS PROJECT** The Village Board reviewed the BPL State Trust Fund Loan Application ID#05605785 and the sale day report provided by Ehlers. Chair Lawson presented the preamble and resolutions and the board members read the resolution into the record. Motion made by Chair Lawson, seconded by Trustee Lohmeier to approve the resolution and application authorizing a general obligation loan from the BCPL State Trust Fund Loan Program in the amount of \$653,044.00 for the CDBG Project-Oak Street, Spruce Drive and Walnut Drive Street and Sidewalk Improvement project. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **CONSIDERATION OF EASEMENT REQUEST AND /OR LAND ADJOINING THE SEWER PLANT** No action taken.
- **CONSIDERATION OF VACATING CUL-DE-SAC ON PARK AVENUE BETWEEN MIDWEST CONCRETE LLC AND DOUBLE D'S AUTOMOTIVE REPAIR LLC** The Village Board discussed vacating the cul-de-sac on Park Avenue. President Lawson reported he had discussed the issue with D's Automotive and they were not opposed to vacating the cul-de-sac. Motion made by Trustee Lohmeier, seconded by Trustee Jordahl. Motion carried by voice vote.
- **2022 COMPLIANCE ANNUAL MAINTENANCE REPORTS AND RESOLUTION** Public Works Director Brent Knegendorf reviewed the 2022 Compliance Annual Maintenance Report and Resolution with the Village Board and responded to questions. Motion made by President Lawson, seconded by Trustee Russett to approve the 2022 Compliance Annual Maintenance Report and Resolution. Motion carried by voice vote.
- **CONSIDERATION OF THE INSTALLATION OF VARIABLE FREQUENCY DRIVES AT THE 250<sup>TH</sup> STREET LIFT STATION** Public Works Director Brent Knegendorf reported on the need for the installation of a variable frequency drive at the 250<sup>th</sup> Street Lift Station. The Water and Sewer Committee recommended the board approve the purchase. Motion made by President Lawson, seconded by Trustee Leque to approve the purchase of the variable frequency drive for the 250<sup>th</sup> Street Lift Station with Quality Flow in the amount of \$9,390.00. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **CONSIDERATION OF CROSS-CONNECTION CONTROL PROGRAM SERVICE AGREEMENT WITH HYDROCORP** Public Works Director Brent Knegendorf gave an overview on the Cross-Connection Program Service Agreement with HydroCorp and requested it be renewed for an additional 2 years. Motion made by Trustee Finn, seconded by Trustee Leque to renew the contract for 2 years with HydroCorp in the amount of \$8,256.00. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
- **CONSIDERATION OF HIRING PART-TIME OFFICE HELP FOR THE WATER AND SEWER DEPARTMENT** Public Works Director Brent Knegendorf discussed the need to hire part-time help to comply with upcoming DNR regulations. The Personnel Committee recommended the Village Board hire Erin Knegendorf for the remainder of 2023 in the amount of \$1,500 or 100 hours. Discussion held on the salary and necessity of the duties. Motion made by Trustee Lohmeier, seconded by Trustee Finn to hire Erin Knegendorf as part-time office help for 2023 for 100 hours or \$1,500.00 for the remainder of 2023. Motion carried by voice vote.
- **CONSIDERATION OF RENEWAL OF LEASED FARMLAND** The Village Board discussed renewing the current farmland lease with Rick Finn. Motion made by Trustee Carlson, seconded by Trustee Jordahl to renew the farmland lease with Rick Finn at the current rate. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (6-

yes, 0-no, 0-absent). Trustee Finn abstained from the vote. Motion carried.

- **CONSIDERATION OF CLERK'S OFFICE HOURS ON MONDAY, JULY 3, 2023** Discussion held on past holiday office closures and employees taking PTO time. Motion made by President Lawson, seconded by Trustee Carlson to authorize the closure of the Clerk's Office on Monday, July 3, 2023. Motion carried by voice vote.
- **ADJOURNMENT** There being no further business, motion by Trustee Finn, seconded by President Lawson to adjourn. Motion carried by voice vote; meeting adjourned at 7:32 p.m.

Respectfully Submitted,  
Julie A. Wathke  
Village Clerk-Treasurer