

VILLAGE BOARD MEETING -----

REGULAR MEETING

TUESDAY, APRIL 11, 2023

7:00 P.M.

Pioneer Building

102 South Main Street

Woodville, WI

PRESENT: Polly Carlson, Rick Finn, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

ABSENT: None

VISITORS: Brent Knegendorf, Lori Russett, Autumn Lindquist, Kevin Oium, Greg Jacobson, Barb Peterson, Troy Peterson

- President Lawson called the meeting to order. Motion made by President Lawson, seconded by Trustee Leque to have Trustee Russett chair the meeting. Motion carried by voice vote. Trustee Russett chaired the remainder of the meeting. Roll call was taken followed by the Pledge of Allegiance.
- Motion made by Trustee Leque, seconded by Trustee Finn to approve the agenda and the consent agenda as presented. Motion carried.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** The Clerk reviewed a thank you letter from the St. Croix Volunteer Group and the 2023 Tourism - Routes to the Future event with the Village Board.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** No members of the public addressed the Village Board.
- **CONSENT AGENDA** Motion made by Trustee Lohmeier, seconded by Trustee Finn to approve the items as follows:
 - A. Minutes of the March 14, 2023 Village Board meeting.
 - B. The financial report of the Village for the month of March 2023. General Fund bills of \$42,262.72, Library Fund bills of \$2,461.33, TIF District #3 bills of \$170,000.00, Capital Outlay Fund bills of \$17,107.50, Water Utility Fund bills of \$22, 374.18, and Sewer Utility Fund bills of \$3,665.34.
 - C. Approval of Operator's Licenses: Heather Swanson, James Farmer, Sarah Pommerening, Gerald Petraitis
 - D. Temporary Class B Retailer's Liquor License- Woodville Lion's Club (5/18/2023-5/20/2023), Blackhawk Youth Hockey Association (5/18/2023-5/21/2023)Motion carried by voice vote.
- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated the only committee that met was the Visions Committee and minutes were included in the meeting materials packet.
- **UPCOMING EVENTS-** Various events were highlighted.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments.
- **UPDATE ON THE JOHNSON /DIVISION STREET STORM SEWER DRAINPIPE EASEMENTS** An update was provided to the Village Board that the easements have been signed related to the Johnson/Division Street drainpipe issues.
- **CONSIDERATION OF LION'S CLUB REQUESTS FOR SYTTENDE MAI- ENTERTAINMENT DISTRICT/FEE WAIVER, STREET CLOSURES, PARADE ROUTE AND DONATION REQUEST** Greg Jacobson representing the Lion's Club gave an overview of the requests from the Lion's Club for Syttende Mai. Discussion was held on the Entertainment District, hours of enforcement, the fee waiver request, the donation request and the closure of Main Street. Motion made Trustee Leque, seconded by Trustee Jordahl to approve a donation to the Lion's Club in the amount of \$1,000.00. Motion carried by voice vote. Motion made by Trustee

Russett, seconded by Trustee Leque to waive the village fee for the entertainment district. Motion carried by voice vote. Motion made by Trustee Lohmeier, seconded by Trustee Carlson to approve the Entertainment District, enforcement hours as discussed and reviewed by the Police Chief, Main Street closure and parade route. Motion carried by voice vote.

- **CONSIDERATION OF REPAIRS FOR STREET LIGHTS** Public Works Director, Brent Knegendorf reported on a streetlight behind the mall that needs repair and provided an estimate for the replacement parts. Motion made by Trustee Leque, seconded by Trustee Jordahl to authorize the repair if the insurance company does not cover the replacement. Motion carried by voice vote.
- **CONSIDERATION OF BOARD OF REVIEW DATE AND TRAINING** The clerk reviewed the Board of Review and Open Book dates and times with the Board and discussed training for 2023.
- **BOARD ORGANIZATIONAL MEETING AND DISCUSSION ON FUTURE BOARD TRAINING** Discussion held on conducting an Open Meetings Law or Roberts Rules of Order training. It was the consensus of the Board to hold a Roberts Rules of Order training in conjunction with the special meeting scheduled for Tuesday, April 18, 2023. Discussion held on a Local Government 101 training conducted by the League of Wisconsin Municipalities in July. Motion made by Trustee Lohmeier, seconded by Trustee Finn to authorize the registration fees to attend the training for Trustee Carlson, President Lawson, and Trustee Leque. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett (7-yes, 0-no, 0-absent). Motion carried.
- **CONSIDERATION / AUTHORIZATION OF IMPACT FEE USES FOR STREETS AND PARKS** Public Works Director, Brent Knegendorf requested to reallocate and utilize the remainder of the Streets Impact Fees on patching and the remainder of the Parks Impact Fees for concrete pads for the disc golf course. Motion made by Trustee Finn, seconded by Trustee Lohmeier to approve the reallocation of the funds for streets and parks as requested. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett (7-yes, 0-no, 0-absent). Motion carried.
- **AGREEMENT FOR USE OF FACILITIES WITH THE ST. CROIX COUNTY NUTRITION PROGRAM** No action taken. This was referred to the Buildings Committee.
- **CLOSED SESSION:** Motion by Trustee Lohmeier, seconded by Trustee Russett to convene into closed session, pursuant to S.S. 19.85 (1) (c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Consideration of Public Works Full-Time Vacancy.
Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0-absent). Motion carried.
RECONVENE: Motion by President Lawson, seconded by Trustee Finn to reconvene into open session. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett (7-yes, 0-no, 0-absent). Motion carried.
- **ACTION ON PUBLIC WORKS FULL-TIME VACANCY** Motion made by Trustee Finn, seconded by Trustee Carlson to approve the employment offers for Candidates 1, 2, and 3 as discussed in closed session. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett (7-yes, 0-no, 0-absent). Motion carried.
- **ADJOURNMENT** There being no further business, motion by Trustee Finn, seconded by Trustee Russett to adjourn. Motion carried by voice vote; meeting adjourned at 7:55 p.m.

Respectfully Submitted,
Julie A. Wathke
Village Clerk-Treasurer