

## VILLAGE BOARD MEETING

## REGULAR MEETING

TUESDAY, SEPTEMBER 13, 2022

7:00 P.M.

Pioneer Building

102 South Main Street

Woodville, WI

**PRESENT:** Rick Finn, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

**ABSENT:** Polly Carlson

**VISITORS:** Autumn Lindquist, Brent Knegendorf, Lori Russett, Karen Furo-Bonnstetter, Kevin Oium, Lynn McIntyre, Tom Solum, Barb DeLander, Allen DeLander, Jerry Hovde, Marilyn Hovde, Jarrod McCurdy, Mark Van Weelden

- President Lawson called the meeting to order and roll call was taken followed by the Pledge of Allegiance.
- Motion made by Trustee Lohmeier, seconded by Trustee Finn to approve the agenda and the consent agenda as presented. Motion carried.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** There was none.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** Tom Solum addressed the Village Board on concerns with the number of pit bulls in the village and the potential dangers.
- **CONSENT AGENDA** Motion made by Trustee Jordahl, seconded by Trustee Finn to approve the items as follows:
  - A. Minutes of the August 8, 2022 Village Board Meeting and the August 8, 2022 Joint Plan Commission/Village Board Meeting.
  - B. The financial report of the Village for the month of August 2022. General Fund bills of \$29,701.61, Library Fund bills of \$1,544.96, Capital Outlay Fund bills of \$9,400.00, Water Utility Fund bills of \$3,340.34 and Sewer Utility Fund bills of \$16,349.21 and ARPA Fund bills of \$ 11,250.00.
  - C. Approval of Operator's Licenses: None

Motion carried by voice vote.

- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated committee minutes were available in the packet for review.
- **UPCOMING EVENTS-** No upcoming events were highlighted.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments.
- **WATER/ SEWER, SOLID WASTE, STORM WATER AND WEED CONTROL COMMITTEE- UPDATE AND CONSIDERATION OF STORMWATER ISSUES AND CONCERNS FROM MARILYN AND JERRY HOVDE AND ALLEN AND BARB DELANDER** Public Works Director Brent Knegendorf updated the Village Board on the results of the camera scope. Kevin Oium reported on the option to convert the stormwater to connect to drain on Stockman Street and the associated estimated cost of the project. Discussions held on the cost of the project and specifications of the project. Allen DeLander addressed the Village Board and requested the Village send him a letter stating that since there was not an easement or documentation found that he owned the drainpipe. Discussion held on a resolution to the problem and the Village sending a letter regarding the ownership of the drainpipe. Autumn Lindquist, Village Attorney warned the DeLander's that they could potentially assume liability for future issues if the drainpipe is removed or capped. Motion made by Trustee Finn, seconded by President Lawson to send both the DeLander's and the Hovde's a letter related to no easement and ownership of the drainpipe. Motion carried by voice vote. The consideration of the project to reroute to

Stockman Street was referred to the Water/Sewer, Solid Waste, Storm Water and Weed Control Committee for future consideration.

- **BUILDINGS COMMITTEE- CONSIDERATION OF THE RECOMMENDATION ON THE POST OFFICE LEASE RENEWAL DOCUMENTS RECEIVED** Trustee Finn reported on the discussion and recommendation from the Buildings Committee on the renewal of the Post Office lease. Discussion held on sending a response to the leasing agent related to the leasing agent fee and potential remodel of the Post Office. Motion made by Trustee Lawson, seconded by Trustee Lohmeier to direct the clerk to send a response as discussed to the leasing agent. Motion carried by voice vote.
- **BUILDINGS COMMITTEE- CONSIDERATION OF THE RECOMMENDATION TO PURCHASE A GENERATOR FOR THE FIRE HALL** Brent Knegendorf, Public Works Director reported on the recommendation from the Buildings Committee to purchase a generator for the fire hall. Discussion held on the generator purchase, funding, the balance of impact fees in the public buildings category, and the amount remaining to be paid by United Fire and Rescue. Motion made by Trustee Leque, seconded by Trustee Lohmeier to approve the use of the remaining public buildings impact fees to purchase a generator for the fire hall with the additional funding to be paid for by United Fire and Rescue. Motion carried by roll call vote, those voting yes; Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (6-yes, 0-no, 1-absent). Motion carried.
- **PARKS COMMITTEE- CONSIDERATION OF RECOMMENDATION FOR AN ORDINANCE AMENDMENT TO NOT ALLOW DOGS IN THE STEVEN'S PARK BALLFIELD AND TO SIGN ACCORDINGLY** Trustee Lohmeier reported on the recommendation from the Parks Committee to recommend an ordinance amendment to not allow dogs in the Steven's Park Ballfield and to sign accordingly. Trustee Leque addressed the Village Board on the reasons he made the request to the Parks Committee. Discussion held on the issue of pets and animals in the ballfield and the use of the ballfield. Motion made by President Lawson, seconded by Trustee Lohmeier to amend the ordinance to not allow animals or pets in the ballfield and to sign accordingly. Motion carried by voice vote.
- **REVIEW AND APPROVAL OF THE WWTP FACILITY PLAN AMENDMENT** Cedar Corporation gave a 2022 Facility Planning for Wastewater Treatment Plant Upgrades presentation to the Village Board. Cedar Corporation staff responded to questions from the Village Board related to the presentation, wastewater plant upgrades and funding sources. Motion made by Trustee Leque, seconded by Trustee Russett to submit the intent to apply for funding. Motion carried by voice vote. Discussion held on the Wastewater Treatment Plan. Motion made by President Lawson, seconded by Trustee Leque to authorize Cedar Corporation to submit the Wastewater Treatment Plan to the DNR for review and approval. Motion carried by voice vote.
- **2022 TREE LIGHTING CEREMONY** Julie A. Wathke, Clerk-Treasurer reported on the staff discussions and recommendations. Discussion held on the tree lighting ceremony and attendance. Motion made by Trustee Russett, seconded by Trustee Finn to skip the tree lighting ceremony in 2022. Motion carried by voice vote.
- **2023 BUDGET TIMELINE AND SCHEDULE** Julie A. Wathke, Clerk-Treasurer provided a 2023 budget and timeline for review by the Village Board.
- **SCHEDULE COMMITTEE MEETINGS FOR SEPTEMBER** The Village Board scheduled the Personnel Committee Meeting for 6:00 p.m. on September 26, 2022 with a Village Board meeting at 7:00 p.m. to discuss and set salaries and benefits for 2023. The board scheduled the remaining committee budget meetings for Tuesday, September 27, 2022.
- **CLOSED SESSION** Motion made by Trustee Jordahl, seconded by Trustee Russett to convene into closed session pursuant to S.S. 19.85 (1) (f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Roll call vote, those voting yes; Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (6-yes, 0-no, 1- absent). Motion carried.

- **RECONVENE:** Motion made by Trustee Leque, seconded by Trustee Russett to reconvene into open session. Roll call vote, those voting yes; Finn, Jordahl, Lawson, Leque, Lohmeier, Russet, (6-yes, 0-no, 1-absent). Motion carried.
- **CONSIDERATION OF OPENING VILLAGE OFFICE DOOR** Motion made by President Lawson, seconded by Trustee Finn to open the office door from 12:30 p.m. to 4:30 p.m. Monday through Thursday beginning Monday, September 19, 2022. Motion carried by voice vote.
- **ADJOURNMENT** There being no further business, motion by Trustee Russett, seconded by Trustee Finn to adjourn. Motion carried by voice vote; meeting adjourned at 8:58 p.m.

Respectfully Submitted,  
Julie A. Wathke  
Village Clerk-Treasurer