

VILLAGE BOARD MEETING -----

**REGULAR MEETING
TUESDAY, JULY 12, 2022
7:00 P.M.
Pioneer Building
102 South Main Street
Woodville, WI**

PRESENT: Polly Carlson, Rick Finn, Erika Jordahl, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

ABSENT: None

VISITORS: Kevin Oium, Barb DeLander, Allen DeLander, Marilyn Hovde, Jerry Hovde

- President Lawson called the meeting to order and roll call was taken followed by the Pledge of Allegiance.
- Motion made by Trustee Lohmeier, seconded by Trustee Jordahl to approve the agenda and the consent agenda as presented. Motion carried.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** Correspondence from St. Croix County regarding a public hearing for Richard Kiesow, in the Town of Baldwin was in the packet for review.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** There was none.
- **CONSENT AGENDA** Motion made by Trustee Lohmeier, seconded by Trustee Russett to approve the items as follows:
 - A. Minutes of the June 14, 2022 Village Board Meeting.
 - B. The financial report of the Village for the month of June 2022. General Fund bills of \$39,631.67, Library Fund bills of \$3,931.92, Capital Outlay Fund bills of \$24,896.67, Water Utility Fund bills of \$21,758.50 and Sewer Utility Fund bills of \$2,295.63.
 - C. Approval of Picnic Licenses: Woodville Lion's ClubMotion carried by voice vote.
- **COMMITTEE REPORTS** Clerk-Treasurer, Julie A. Wathke stated committee minutes were available in the packet for review.
- **UPCOMING EVENTS-** Music in the Park will be held on July 22nd, and August 26th. National Night Out will be celebrated on Tuesday, August 2nd.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments. Police Chief Lori Russett submitted a report that was included in the board packet for review.
- **WATER/SEWER, SOLID WASTE, STORM WATER AND WEED CONTROL COMMITTEE- CONSIDERATION OF STORMWATER ISSUES AND CONCERNS FROM MARILYN AND JERRY HOVDE AND ALLEN AND BARB DELANDER** Clerk-Treasurer, Julie A. Wathke, and Trustee Russett gave an overview of the recommendation from the committee meeting. Discussion held on easements, lifespan of the culvert, catch basins, drain tiles on the side of the road and potential options to address. Motion made by Trustee Lohmeier, seconded by Trustee Leque to authorize the Village Attorney to complete the easement search and to authorize the public works director to proceed with a camera to scope the entire culvert. Motion carried by roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0 absent). Motion carried.
- **CONSIDERATION OF PERSONAL PROPERTY TAX PAYMENT / REFUND FOR THE SMOKE HOUSE FROM THE 2021 TAX ROLL PAYABLE IN 2022** Clerk-Treasurer, Julie A. Wathke provided an overview of the proceedings at the Board of Review, the opinion of the Village Attorney and the reimbursement request submitted from Roy and Ronda Elsenpeter regarding the 2021 Personal Property Tax payment made by The Smokehouse. Discussion

held on the statutory process for submitting values to the assessor, correspondence from the Village Assessor with the Department of Revenue, the difference in the reported value for 2021 and the request for reimbursement. Motion made by President Lawson, seconded by Trustee Finn to take no action, and not authorize reimbursement related to the request submitted from Roy and Ronda Elsenpeter regarding the 2021 Personal Property Tax payment made by The Smokehouse. Motion carried by voice vote.

- **CONSIDERATION OF PERMIT FEE FOR TEMPORARY STORAGE CONTAINERS**

Discussion held on the permitting for temporary storage containers, the requirements in the ordinance and the need to set a permit fee as it is not currently in the fee schedule. Motion made by Trustee Leque, seconded by Trustee Carlson to set the permit fee for a temporary storage container at \$100.00. Motion carried by voice vote.

- **2021 VILLAGE OF WOODVILLE AUDIT-CLIFTONLARSONALLEN, LLP** Clerk-Treasurer, Julie A. Wathke reviewed the 2021 Audit Notations Report with the Village Board and provided comments from Jonathan Sherwood, CPA with CliftonLarsonAllen LLP to highlight audit information with the corresponding item numbers referenced. Clerk-Treasurer, Julie A. Wathke responded to questions related to the audit from the trustees. Motion made by Trustee Leque, seconded by Trustee Finn to accept the 2021 Audit Notations Report and if any additional changes to the numbers are required in the final report, they be reported to the Village Board for review. Motion carried by voice vote.
- **CLOSED SESSION** Motion made by Trustee Jordahl, seconded by Trustee Lohmeier to convene into closed session pursuant to S.S. 19.85 (1) (f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0 absent). Motion carried.
- **RECONVENE:** Motion made by Trustee Lohmeier, seconded by Trustee Jordahl to reconvene into open session. Roll call vote, those voting yes; Carlson, Finn, Jordahl, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0 absent). Motion carried.
- **CONSIDERATION OF OPENING VILLAGE OFFICE DOOR** Motion made by Trustee Carlson, seconded by Trustee Leque to reconsider opening of the Village Office door at the September Village Board meeting and to explore the cost of a pass-through box and voice opening to mitigate air transfer. Motion carried by voice vote.
- **CONSIDERATION OF AUGUST AND NOVEMBER VILLAGE BOARD MEETING DATES AND LOCATION CONFLICT WITH THE PARTISAN PRIMARY AND GENERAL ELECTION** Discussion held on the conflict of the meeting dates in August and November. It was the consensus of the trustees to move the Village Board meeting in both August and November to the 2nd Monday of the month (August 8th and November 7th). If the Village attorney is not available in August, the meeting will be held on the regular meeting night. The location of both meetings will be determined by space availability.
- **ADJOURNMENT** There being no further business, motion by Trustee Russett, seconded by Trustee Leque to adjourn. Motion carried; meeting adjourned at 8:39 p.m.

Respectfully Submitted,
Julie A. Wathke
Village Clerk-Treasurer