

**VILLAGE BOARD MEETING** -----

**REGULAR MEETING**

**TUESDAY, FEBRUARY 8, 2022**

**7:00 P.M.**

**Pioneer Building**

**102 South Main Street**

**Woodville, WI**

**PRESENT:** Rick Finn, Erika Jordahl, Mark Lallemon, Dennis Lawson Jr., Roger Leque, Sue Lohmeier, Dennis Russett

**ABSENT:** None

**VISITORS:** Autumn Lindquist, Kevin Oium, Brent Knegendorf, Bruce Achterhof, Donna Achterhof

- President Lawson called the meeting to order and roll call was taken followed by the Pledge of Allegiance.
- Motion made by Trustee Lohmeier, seconded by Trustee Leque to approve the agenda and the consent agenda as presented. Motion carried.
- **CORRESPONDENCE RECEIVED &/OR FORWARDED** There was no additional correspondence.
- **PUBLIC COMMENTS ON ISSUES FORWARDED** There were no members of the public that addressed the Village Board.
- **CONSENT AGENDA** Motion made by Trustee Jordahl, seconded by Trustee Lallemon to approve the items as follows and due to an emergency COVID exposure situation that does not allow President Lawson access to sign the checks, authorize Jodi Trunkel to sign the checks for the December invoices in the absence of the Village President:
  - A. Minutes of the January 11, 2022 regular Village Board meeting.
  - B. The financial report of the Village for the month of January 2022. General Fund bills of \$175,179.75, Library Fund bills of \$1,446.98, TID #3 bills of \$89,318.38, TID #4 bills in the amount of \$75,321.33, Capital Outlay bills of \$5,206.00, Water Utility Fund bills of \$24,603.75 and Sewer Utility Fund bills of \$14,434.24.
  - C. Operators Licenses: Stephanie Bohn, Charles Kamrath, Tracy Schillinger, Esabella PetersonMotion carried by voice vote.
- **COMMITTEE REPORTS** Trustee Lohmeier provided an update on the Fire District Meetings. Committee meeting minutes were included in the board packets distributed to the Village Board for review.
- **UPCOMING EVENTS** The upcoming event to report was the Spring Primary Election to be held on February 15, 2022, the Snowshoe Event to be held on February 19, 2022 and the Lion's Club Breakfast on February 13, 2022.
- **DEPARTMENT HEAD REPORTS** Village Department Heads gave updates on their departments.
- **2021/2022 COMMITTEE APPOINTMENTS** No action taken.
- **MOBILE HOME PARK COMMITTEE-CONSIDERATION OF THE 14 DAY EVICTION NOTICES AT 505 ERICKSON STREET, 410 JOHNSON STREET, 306 LENA STREET, 215 OLSON DRIVE AND 305 OLE STREET** Public Works Director, Brent Knegendorf provided a status update on the addresses listed. Discussion held on communication with tenants, the eviction process, and action to be taken. Motion made by Trustee Lallemon, seconded by Trustee Finn to send 14-day eviction notices to the tenants at 306 Lena Street and 305 Ole Street. Motion carried by voice vote.

- **WATER AND SEWER COMMITTEE- UPGRADE TO CHEMICAL PUMPS AT WELL #2** Public Works Director, Brent Knegendorf provided an update on the approval letter from the DNR and the need to upgrade the chemical pumps at Well #2. Motion made by Trustee Lohmeier, seconded by Trustee Russett to approve the upgrade to the chemical pumps at Well #2 in an amount not to exceed \$12,000.00. Roll call vote, those voting yes; Finn, Jordahl, Lallemond, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0 absent). Motion carried.
- **WATER AND SEWER COMMITTEE-MAINTENANCE AGREEMENT FOR WELL #3 GENERATOR** Public Works Director, Brent Knegendorf provided an overview of the proposed maintenance contract agreement for the Well #3 generator. Discussion held on the components of the agreement. Motion made by Trustee Russett, seconded by Trustee Lallemond to approve the maintenance agreement contract for Well #3 with Total Energy Systems, LLC. Roll call vote, those voting yes; Finn, Jordahl, Lallemond, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0 absent). Motion carried.
- **UPDATES TO THE WELL HEAD PROTECTION ORDINANCE** This item was tabled until the next meeting. No action taken.
- **CONSIDERATION OF AN EMERGENCY CHECK SIGNING POLICY** Discussion held on the need for an emergency check signing policy in the absence of the Village President or Clerk/Treasurer. Motion made by Trustee Russett, seconded by Trustee Lohmeier to approve an emergency check signing policy that allows the Deputy Clerk to sign the checks in the absence of the Village President or Clerk/Treasurer. The Village President will review the checks and sign the check stub or payment voucher after the check issuance for verification. Roll call vote, those voting yes; Finn, Jordahl, Lallemond, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0 absent). Motion carried.
- **CLOSED SESSION** Motion made by Trustee Lallemond, seconded by Trustee Russett to convene into closed session pursuant to S.S. 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote, those voting yes; Finn, Jordahl, Lallemond, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0 absent). Motion carried.
- **RECONVENE:** Motion made by Trustee Russett, seconded by Trustee Finn to reconvene into open session. Roll call vote, those voting yes; Jordahl, Lallemond, Lawson, Leque, Lohmeier, Russett, (7-yes, 0-no, 0 absent). Motion carried.
- **ADJOURNMENT** There being no further business, motion by Trustee Lallemond, seconded by Trustee Leque to adjourn. Motion carried; meeting adjourned at 7:45 p.m.

Respectfully Submitted,  
 Julie A. Wathke  
 Village Clerk-Treasurer